AdventistSchoolPay

AdventistSchoolPay is a ministry of the North American Division of SDA IT Services Department. The programming and support are provided by employees of the NAD. This service allows for tuition/fee payments and/or donations to be made electronically to schools that enroll in this service.

How it works:
1. School enrolls
2. Parents create member accounts and sign into this account each time they want to make a payment to the school.
3. Official transaction reports are created by AdventistSchoolPay twice each month (on the 1st and 16th) and posted to the school treasurer's accounts showing all payments/donations that have come in for the prior two weeks. Deposits matching these reports are posted three business days later to the school bank account. There is a pending transactions report that treasurers view to see payments/donations that will be included on the next official transaction report.
4. Fees are the responsibility of the school. There is no monthly service fee, only transaction fees. The cost of an ACH transaction is about $0.20. The cost of a credit/debit card transaction averages about 1.8% of the amount paid. Schools may elect to allow all forms of payment, or ACH payments only. We are only able to accept credit card payments to schools in Canada.

How Schools Enroll:
1. Complete the AdventistSchoolPay enrollment form and send it, along with a copy of a voided check from the school bank account, to Help@AdventistSchoolPay.org. Once this is received a school treasurer's account will be created and remaining enrollment steps emailed to the school treasurer.

How to get help or more information:
1. All support is done by email and responses are received within 24-48 business hours or less. Please use this email address: Help@AdventistSchoolPay.org

New Features on the way in 2020:
1. Members wallets for parents can store their payment methods so they do not need to be manually entered each time.
2. Recurring payments so parents can schedule payments to automatically take place on a schedule they designate.