
Small School Big Ideas Package

- 1) Union decides if the schools would like the Common Core or National versions.
- 2) Union reaches out to the schools and they each fill out the National Geographic Learning (NGL)-created order form for the appropriate version—Schools will need to provide the following:
 - Enrollments: By grade level number of students
 - Format:
 - For K-5—Print and digital for students or Print Only?
 - For 6-8—Student Edition in Hardcover Or Student Edition in Hardcover plus online OR Student Edition in Hardcover, plus digital, plus workbook/journal?
 - For 6-8—Traditional Track or Advanced, Accelerated, or Algebra 1 taught?
 - Indicate by grade level the Number of Teacher's Editions, Assessment Books, and/or Ancillary items
 - Ship to, bill to Contact Name, School Name, Address, and Email address to send digital to
- 3) Union totals the total student packages and teacher materials needed by grade level into a Union summary
- 4) Union sends the summary and the individual school order forms to NGL Customer service
- 5) NGL Customer service processes the orders but does not charge the schools for the teacher materials on their order forms
- 6) NGL Customer Service would
 - 1) Ship student and teacher materials on the school order forms to the schools
 - 2) Bill the union for the teacher materials that are not included in the gratis ratios established.

*Could also be from the conference level

In addition, if you are in a small school if you order 10 student books you can order whatever grade combinations you have each year of the contract. For example, if 2020 I have two 2nd graders, three 4th graders, two 5th graders and two 1th graders I will be sent those consumable books but the next year and years following I can order 10 books from different grades. We are not locked into grade levels over the life of the contract.

Also, the online option includes access to all the teacher's editions from every grade. Schools would not need to order teachers editions if they wanted to use the digital versions. I know in the Lake Union the superintendents thought most of their teachers would use the digital version.